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**TO:** CITY MANAGER **DATE:** 2020 November 10

**FROM:** DIRECTOR CORPORATE SERVICES

**SUBJECT: APPOINTMENT OF CITY CLERK**

**PURPOSE:** To announce the appointment of a new City Clerk.

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**RECOMMENDATIONS:**

1. **THAT** this report be received for information.
2. **THAT** Blanka Zeinabova be designated as having signing authority on behalf of the City.

**REPORT**

The City of Burnaby recently advertised the position of City Clerk, and conducted an open recruitment process to find a candidate to fill the position. At the conclusion of the process, the preferred candidate was selected and reported to Council at a Closed meeting on 2020 November 09.

The City Clerk is an officer position established under the provisions of the *Community Charter*, and as such, is a position that is appointed by Council.

At the Closed meeting held on 2020 November 09, Council appointed Blanka Zeinabova as the new City Clerk effective 2020 November 24.

Ms. Zeinabova joined the City in 2001, and has been the Deputy City Clerk since 2017 April 27. She has proven to be very capable in this role as deputy, and was considered the preferred applicant through the recent search for a new City Clerk.

In making this appointment, it is recommended that Council designate Blanka Zeinabova as having signing authority on behalf of the City.



Dipak Dattani  
DIRECTOR CORPORATE SERVICES

Copy: City Manager  
Director Finance  
Director Human Resources