



Item.....
Meeting..... 2020 Mar 09

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2020 March 04

FROM: DIRECTOR FINANCE **FILE:** 5820-20
Reference: RFP #37-02/18

SUBJECT: CONTRACT INCREASE – SCOPE WATER METER SETTERS

PURPOSE: To obtain Council approval to award a contract increase for the supply and delivery of water meter setters.

RECOMMENDATION:

- 1. THAT** Council approve a contract increase to Andrew Sheret Ltd., for an estimated total cost of \$131,650.00 including GST and PST in the amount of \$14,105.36 for the supply and delivery of water meter setters as outlined in this report. Final payment will be based on unit rates and actual quantity of goods purchased.

REPORT

On 2016 November 01 the City awarded a contract to Andrew Sheret Ltd. in the estimated amount of \$138,552.74 including GST and PST in the amount of \$14,844.94. The initial contract was for the period 2016 November 01 to 2017 October 31 with options of up to four individual one year extensions at the discretion of the City. Since the award of this contract, there have been three extensions valued at \$326,363.71 including GST and PST in the amount of \$34,967.54.

This recommendation is for a contract increase of \$131,650.00 including GST and PST in the amount of \$14,105.36 due to increased infrastructure construction projects by City crews. The total estimated contract value will be \$596,566.45 including GST and PST in the amount of \$63,917.84. The Director Engineering concurs with this recommendation.

Contract History	Term	Amount
Original Contract Award	2016 Nov 01 – 2017 Oct 31	\$138,552.74
Three Contract Extensions	2017 Nov 01 – 2020 Oct 31	\$326,363.71
Contract Increase – Scope	2017 Nov 01 – 2020 Oct 31	\$131,650.00
TOTAL		\$596,566.45

To: City Manager
From: Director Finance
Re: Contract Increase - Scope
Water Meter Setters

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Funding for this contract is provided in various operating and capital accounts within the 2020 – 2024 Provisional Financial Plan.



Noreen Kassam, CPA, CGA
DIRECTOR FINANCE

NK:GC:ML / ew:md

Copied to: Director Engineering