



Item.....  
Meeting ..... 2017 Nov 27

COUNCIL REPORT

**TO:** CITY MANAGER **DATE:** 2017 Nov. 16

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES **FILE:** 09100-25

**SUBJECT:** LOTUS SPORTS CLUB LICENCE AGREEMENT RENEWAL

**PURPOSE:** To request Council approve a licence agreement renewal with the Lotus Sports Club to occupy a portion of the Texaco warehouse building.

**RECOMMENDATIONS:**

1. **THAT** Council approve the renewal of the licence agreement with the Lotus Sports Club for the Texaco warehouse building as outlined in the attached report.
2. **THAT** Council authorize the City Solicitor to execute a lease agreement with the Lotus Sports Club for the Texaco warehouse building as outlined in the attached report.

**REPORT**

At its 'Open' Meeting of 2017 November 15, the Parks, Recreation and Culture Commission received the attached report and adopted the four recommendations contained therein.

Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

DE:tc  
Attachment  
Lotus Sports Club Licence Agreement Renewal (2017.11.20)

Copied to: City Solicitor  
Director Finance  
Risk Manager



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Meeting .....	2017 Nov 15

COMMISSION REPORT

**TO:** CHAIR AND MEMBERS  
PARKS, RECREATION & CULTURE COMMISSION

**FROM:** DIRECTOR PARKS, RECREATION & CULTURAL SERVICES  
**FILE:** 09100-25

**SUBJECT: LOTUS SPORTS CLUB LICENCE AGREEMENT RENEWAL**

**PURPOSE:** To obtain approval for a licence agreement renewal with the Lotus Sports Club to occupy a portion of the Texaco warehouse building.

**RECOMMENDATIONS:**

1. **THAT** approval be granted to renew a licence agreement with the Lotus Sports Club to occupy a portion of the Texaco warehouse building for an additional three year term beginning 2017 December 01 and ending on 2020 November 30 under the terms and conditions outlined in this report.
2. **THAT** Council be requested to approve the renewal of the licence agreement with the Lotus Sports Club for the Texaco warehouse building as outlined in this report.
3. **THAT** the City Solicitor be authorized to execute a lease agreement with the Lotus Sports Club for the Texaco warehouse building as outlined in this report.
4. **THAT** a copy of this report be sent to Mr. Daniel Chan, President of the Lotus Sports Club.

**REPORT**

The Lotus Sports Club is a recreational and competitive boating club based at Barnet Marine Park in Burnaby. They have been operating from the City owned Texaco building for several years, and have had a licence agreement since 2005. The previous three year agreement has expired. The Club occupies approximately 3,000 square feet of the approximate 11,000 total building square footage. The remaining portion of the building is used by the City for storage.

The Club continues to be a conscientious and responsible occupant and provides boating opportunities for Burnaby residents. This agreement will allow them to continue

To: Parks, Recreation & Culture Commission  
From: Director Parks, Recreation & Cultural Services  
Re: LOTUS SPORTS CLUB LICENCE  
AGREEMENT RENEWAL

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their use of the facility. It is recommended that approval be given to renew the licence agreement as outlined in this report.

The following is a summary of the agreement extension:

1. The new term for the licence will be for three years commencing on 2017 December 01 and ending on 2020 November 30.
2. The annual licence fee payable by the Club will be \$10,728 annually or \$894 monthly plus applicable taxes, which accounts for the Club's share of the annual cost to the City for providing services to the building, and for their share of the annual cost of maintaining the railway crossing. In the second and third year of the agreement, the licence fee will increase by a percentage equivalent to the consumer price index for Vancouver.
3. Insurance and indemnity requirements comply with updated City standards.
4. The Club is responsible for their equipment, all interior maintenance and for the security of the premises; the City is responsible for exterior maintenance as deemed necessary by the City.

The master plan for Barnet Marine Park is under review from staff. This may affect the long term occupancy of the Texaco building. The agreement in no way negatively affects longer term decisions on the development of this area of the park, including the proposed uses for the Texaco building. The length of the licence term proposed in this agreement will allow the Club to occupy until such time that the planning process determines future park usage.



Dave Ellenwood  
DIRECTOR PARKS, RECREATION & CULTURAL SERVICES

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cc: City Solicitor  
Director Finance  
Risk Manager