



Item
Meeting 2016 May 30

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2016 May 20
FROM: CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY
SUBJECT: CAPITAL FUNDING BYLAW REQUEST
PURPOSE: To request Council to bring down a Capital Reserves Bylaw in the amount of \$392,500 to finance three projects.

RECOMMENDATION:

- 1. THAT Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$392,500 (inclusive of GST of \$17,500) to finance three projects.

REPORT

At its 'Open' Meeting of 2016 May 19, the Burnaby Public Library Board received the attached report and adopted the recommendation contained therein.

Edel Toner-Rogala
CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY

ET:LJ

Attachment
Burnaby Public Library - Capital Funding Bylaw Request

cc: Director Finance
City Solicitor



Burnaby Public Library

CHIEF LIBRARIAN'S REPORT

TO: CHAIR AND TRUSTEES, BURNABY PUBLIC LIBRARY BOARD

FROM: EDEL TONER-ROGALA – CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY

SUBJECT: CAPITAL FUNDING BYLAW REQUEST

RECOMMENDATION:

THAT the Board request that Council authorize staff to bring down a Capital Reserves Bylaw in the amount of \$392,500 (inclusive of GST of \$17,500) to finance the projects outlined in this report.

REPORT

One element of the 2015-2018 Library Service Strategy focuses on the need to renew and refresh library spaces. The Library Board is striving to ensure that the space that public and staff use meets current needs and can flex to meet future requirements. The following projects will also assist the Library Board in its ongoing commitment to remove barriers.

1. **Occupational Health & Safety Project** **ADX.0007** **\$175,000**
Cameron and Bob Prittie Metrotown Branches
 The Occupational Health and Safety project will provide necessary capital improvements to HVAC, electrical, data and network infrastructure, will address staff safety and accessibility and reconfigure work spaces at the Cameron and Bob Prittie Metrotown Branches.

2. **Metrotown Branch Reading Lounge** **ADX.0005** **\$100,000**
 The reading lounge is home to over five hundred magazines and newspapers and currently seats thirty-five patrons. This project will allow for the removal of existing fixed furnishings and lighting, increase seating, and provide a variety of seating formats, creating an engaging space for the community to gather, read, collaborate and learn.

3. Cameron Branch Entrance & Service Desk ADX.0004 \$100,000

The Cameron Branch is the smallest of the City's four library branches, located within the Cameron Recreation Complex and provides library services to the growing Lougheed Town Centre community. This project includes the removal of the heavy, fixed millwork service desk that is no longer appropriate for current uses. In its place, patrons and staff will find a more accessible service desk, a flexible and adaptive workspace, the additional option of self-checkout, and updated electrical, data and network infrastructure.

Sufficient Capital Reserves are available to complete the above projects in the 2016-2020 Annual Financial Plan. It is recommended that the Board request Council to authorize staff to bring down a Capital Reserves Bylaw in the amount of \$392,500 (inclusive of GST of \$17,500) to finance these projects.



Edel Toner-Rogala
CHIEF LIBRARIAN
BURNABY PUBLIC LIBRARY