



Item	3
Meeting	2007 Apr 2

COUNCIL REPORT

TO: CITY MANAGER **DATE:** 2007 March 29

FROM: DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

SUBJECT: **PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR INMAN ELEMENTARY SCHOOL**

PURPOSE: To request authorization for the City to enter into an agreement with the Burnaby School District for contribution to the cost of the playground upgrade.

RECOMMENDATION:

1. **THAT** authorization be given for the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrade at Inman Elementary School.

REPORT

At its 'Open' meeting of 2007 March 28, the Parks, Recreation and Culture Commission received the above noted report and adopted the three recommendations contained therein.

A handwritten signature in black ink, appearing to read "Kate Friars".

Kate Friars
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

KF:tc

Attachment

P:\ADMIN\TC\DATA\COUNCIL\PK-PLAYGROUND DEVELOPMENT FUNDING FOR INMAN ELEMENTARY

Copied to: Director Finance
City Solicitor



Item	2
Director's Report No.	4
Meeting	2007 Mar 28

COMMISSION REPORT

TO: CHAIR AND MEMBERS
PARKS, RECREATION & CULTURE COMMISSION

FROM: DIRECTOR PARKS, RECREATION AND
CULTURAL SERVICES

**SUBJECT: PLAYGROUND DEVELOPMENT FUNDING REQUEST FOR INMAN
ELEMENTARY SCHOOL**

RECOMMENDATIONS:

1. **THAT** approval be given to contribute \$3,000 from the 2007 Provisional Capital Budget for playground upgrades for Inman Elementary School playground.
2. **THAT** a copy of this report be forwarded to Mr. Oliver Plunkett, Playground Coordinator of Inman Elementary School Parent Advisory Council.
3. **THAT** Council be requested to authorize the City to enter into an agreement with the Burnaby School District for the contribution to the cost of the playground upgrade as detailed in this report.

REPORT

Appearing under correspondence on this agenda is a letter from Mr. Oliver Plunkett, Playground Coordinator from Inman Elementary School Parent Advisory Council. The Inman Parent Advisory Council is requesting \$3,000 from the 2007 Provisional Capital Budget Playground Development funds to upgrade the school's playground equipment.

Background

There is \$9,000 budgeted annually in the Capital Budget and, with few exceptions, the fund is expended each year. The Playground Development Funding Requests criteria (Attachment #1) were originally developed to assist with the purchase of playground equipment. In 1999, the playground grant criteria was expanded to include the purchase and planting of trees and/or shrubs for the playground area or garden projects. The Burnaby School Board covers the cost to install the equipment; the remaining costs are covered through fundraising by the parent/citizen group.

To: Parks, Recreation & Culture Commission
From: Director Parks, Recreation and Cultural Services
Re: PLAYGROUND DEVELOPMENT FUNDING
REQUEST FOR INMAN ELEMENTARY SCHOOL
..... Page 2

Current

The Inman School Parent Advisory Council (P.A.C.) request meets the criteria of the Playground Development guidelines.

Total cost for playground upgrades	\$ 36,479
Funds Raised by P.A.C.	33,479
Playground Grant Request	<u>3,000</u>
Total	\$ 36,479

Sufficient funds are available in the 2007 Provisional Capital Playground Development budget. The Parent Advisory Council has raised the necessary funds for the playground upgrade and received approval from the Burnaby School Board to install the upgrades this year. Inman Elementary School's last approved playground grant request was in 1993.

It is recommended that approval be given to Inman Elementary School Parent Advisory Council to expend \$3,000 from the 2007 Provisional Capital Playground Development budget. If the request is approved, there will be \$3,000 remaining in the Playground Development budget for 2007.



Kate Friars
DIRECTOR PARKS, RECREATION AND CULTURAL SERVICES

CL:mc
Attachment
p:/../cl/commission/inmanplayground2007.doc

cc. City Solicitor
Director of Finance

CRITERIA FOR PLAYGROUND DEVELOPMENT FUNDING REQUESTS

1. Funding is available and approved in the Annual Capital Budget.
2. The project is initiated and cost shared by a Parent/Citizen Group. The Parent/Citizen Group must have 50% of the project cost raised at the time of the request. The Playground Development grant will provide matching funds up to a maximum of \$3,000.
3. Projects are considered on a first come, first served basis. Requests received will be time dated. The first opportunity to submit a request is on the first working day of the new year and then throughout the year.
4. The facility will be accessible to the public and thus provide a public benefit beyond serving the school children during school hours.
5. That Parks, Recreation & Cultural Services staff be allowed input into the design process.
6. That the remainder of the funding for the entire project needs to either be in place or very close to being finalized.
7. That a second or third time grant request received within five years of the first approved request is initially placed on a wait list until October 01 of the current year. At that time any requests on the wait list will be reviewed in the order they were submitted. Should funds remain available as of October 01, the applicant making the second or third time request may receive approval for the funding.
8. That second or third time requests received after a period of five years be treated on a first come first served basis.
9. That a maximum of three grants be provided to any one playground/school site.
10. That the maximum contribution for each request is \$3,000.
11. That the Burnaby School Board has approved the project and the installation of the playground in that current year.
12. That the criteria be expanded to include but not limited to, the purchase and planting of trees and/or shrubs for the playground area or garden projects.
13. In the event the Playground Development Fund is completely allocated prior to year end; staff will advise Commission of the grant status and status of grant requests for their consideration.

CL:mc

p:/./cl/commission/playgroundcriteria2006.doc