

5 February 1971

MANAGER'S REPORT NO. 9, 1971

His Worship, the Mayor,
and Members of the Council.

Gentlemen:

Your Manager reports as follows:

1. Re: Temporary Financing.

approved
To meet current operating needs of the Corporation, it is estimated it will be necessary to borrow, during the period 15 March and 15 June, sums totaling an estimated seven million dollars repayable on or before 9 July 1971.

It is recommended that Council approve this borrowing, and give passage to Burnaby Temporary Borrowing By-law 1971, By-law No. 5845.

2. Re: Proposed Zoning Bylaw Amendments - Residential Development.

to add may planning
Submitted herewith is a report from the Planning Director, dated January 27, 1971, in connection with the above mentioned proposed Zoning Bylaw Amendments.

3. Re: Burnaby Horsemen's Association.

The above mentioned Association leases a barn and part of the site on which the new No. 1 Fire Hall is located.

A Notice to Quit, effective October 31, 1969, was served on the President of the Association on July 24, 1969.

On August 11, 1969, the President of the Association appeared before Council requesting an extension of the October 31st deadline.

In a letter dated August 14, 1969, the Deputy Municipal Clerk advised the President as follows:

"I would advise that Council resolved to allow your Association to use that part of the subject property lying outside of that actually needed as the site for the new Fire Hall until such time as the facilities and activities of your Association have been relocated. In that latter regard, the Council understands that the Parks and Recreation Commission is endeavouring to provide a site for your Association.

The Council wishes to make it clear that the termination of the lease in question on October 31, 1969, is still effective. Its action on August 11th is to be construed as meaning that your Association will be allowed to continue the occupancy indicated in the first paragraph of my letter. "

The completion of the new No. 1 Fire Hall is anticipated in the near future. Emergency vehicles with the sounding of sirens will be operating from the premises daily.

The Fire Chief expresses concern as to the effect the noise may have on the horses being cared for on the site.

conclude
It is recommended that the Association be given an appropriate warning and that the Corporation disclaim any responsibility for any injury or damage that may occur as a result of the operation of emergency vehicles to and from the site.

Continued --

4. Re: Contract for Servicing Municipal Subdivision
D.L. 86, Stage 3, Phase 1.

Tenders were invited for the above mentioned project and the work includes engineering, designing and installation of all services including underground electric power and telephone distribution systems as indicated on Plan No. 700069 but does not include inspection fees, cost of B.C. Hydro materials for the underground electric power distribution and double gas mains valued at approximately \$11,000.00.

Eight tenders were received and opened on Wednesday, January 27, 1971, in the presence of Messrs. E.E. Olson, C.R. Walters, R.J. Constable, K.F. Williams and representatives of the firms tendering. A tabulation is attached hereto.

Companies bidding were requested to provide two quotations:

- (a) for removal of clearing debris from the site; and
- (b) for burning of clearing debris on the site.

It will be noted that low tender for burning on the site was submitted by H. J. Rai Limited, while the low tender for removal of the debris from the site was submitted by Jack Cewe Limited.

The Fire Chief and the Chief Fire Prevention Officer will not issue a Special Permit for the burning of the debris on the site.

During September 1970, Council was advised that the estimated cost of servicing a proposed 20 lot subdivision was \$108,600.00. This estimate was based on the per-lot cost of \$5,430.00 for the previous subdivision in D.L. 86.

The actual number of lots created by the new subdivision is 18 plus a park-site. See attached sketch.

The approximate servicing costs per lot for the new 18 lot subdivision are as follows:

Cewe Contract	\$ 160,904.00
B.C. Hydro materials	<u>11,000.00</u>
	171,904.00
Deduct	
Cost of services to Park-site	<u>37,394.00</u>
	134,510.00
Cost of extending storm and sanitary sewers through subdivision to serve Phase 2 and cost of walkway from subdivision to Buckingham Street	<u>20,000.00</u>
Cost of servicing 18 lots or \$6,361.00 per lot.	\$ 114,510.00

The Municipal Engineer is of the opinion that costs would not be reduced by retendering.

It is recommended that the tender submitted by Jack Cewe Limited, including the cost of removing the clearing debris from the site, be accepted.

5. Re: Subdivision Reference No. 169/70 -
Acquisition of Easement.

In order to finalize a subdivision, a drainage easement is required from John Hanson Wilson of 4076 Fir Street, as shown on a plan prepared by Barry Allan, B.C.L.S., dated January 14, 1971.

Continued --

5. Re: Subdivision Reference No. 169/70 (Cont'd)

The following information applies:

Legal Description - Old Legal - Lot 78, D.L. 35, Plan 27645
New Legal - Lots 145 and 146, D.L. 35,
Plan number to be assigned.

The easement is to be provided at no cost to the Corporation.

It is recommended that authority be granted to acquire the easement and that the Mayor and Clerk be authorized to execute the easement documents on behalf of the Corporation.

6. Re: Lease - Blocks 4 to 7 Inclusive, D.L. 212, Gp. 1, Plan 3080
Bestwood Industries Limited.

Council received a letter on January 11, 1971, from Bestwood Industries Limited expressing surprise and disappointment with the decision to not renew the lease the Company holds on the above described property when it expires on December 31, 1974.

The matter was referred to the Parks and Recreation Commission for the purpose of either confirming the Commission's desire for the site for future park purposes or indicating whether the Commission feels there may be alternatives to current plans for the site.

The Secretary to the Commission advises as follows:

"The Commission still desires to use the property in question for park purposes and has, in fact, instructed the staff to begin work on development plans."

The Commission is still of the opinion that the lease on the property should not be renewed after December 31, 1974.

7. Re: 1971 Local Improvement Program.

Submitted herewith is the report of the Municipal Treasurer dated February 5, 1971, for the consideration of Council.

8. Re: 1971 Local Improvement Program.

Submitted herewith is a report from the Municipal Treasurer in connection with obtaining permission from the Inspector of Municipalities to borrow money to finance the 1971 Local Improvement Program.

9. Re: Engineering Services Proposals
Ornamental Street Lighting Design.

Submitted herewith is the report and recommendation of the Municipal Engineer in connection with consulting services for the design work for the ornamental street lighting program.

10. Re: Burnaby Lake -
Canada Summer Games 1973.

Please be advised that the Municipal Treasurer has received formal approval from the Inspector of Municipalities pursuant to the provisions of Section 197(3) of the Municipal Act, to amend the 1971 Provisional Budget to make provision for \$350,000 to undertake the dredging of Burnaby Lake on behalf of the Canada Games Committee.

11. Re: Federal-Provincial Special Development Loan Program.

At its inaugural meeting on January 4th, Council ratified the Municipal Treasurer's action in submitting the following program to be financed by the above mentioned program:

A - Sanitary Sewers	\$ 141,000
B - Storm Sewers	1,000,000
C - Winston Street Project	351,000
D - Local Improvements	2,000,000
E - Parks	500,000
	<u>\$ 3,992,000</u>

Council has received reports concerning projects B and D.

Project A concerning sanitary sewers covers the following:

15th Avenue - Cariboo, #11	\$ 90,000
Marine Drive - 12th Ave., #12	<u>51,000</u>
	<u>\$ 141,000</u>

Council has received a number of reports concerning the desirability of Winston Street.

In order to qualify the several projects the signing officer of the municipality must certify that the engineering, plans and specifications are complete or will be substantially completed by 31 March 1971. Contracts must be let by 1 October 1971 and the last claims by the municipality must be in the hands of Federal authorities in sufficient time to be paid by 31 March 1972. The works must be additional to what has been previously contemplated or planned through to the end of March, 1972, and are to lead to the rapid creation of additional jobs. Accelerated construction of projects already planned or under way may be eligible, provided such acceleration creates substantial employment in 1971. Applications must be in the hands of Federal authorities on or before 31 March 1971. The local improvements qualify since they are the first major batch of local improvement street improvements to be put before the property owners for at least three years, the tight money situation being the deterring factor.

The sanitary sewers qualify inasmuch as the areas to be served do not suffer critically from insanitary conditions and the projects could wait a year or two.

Most of the storm drainage is ancilliary to the local improvements and in previous years would be included in the local improvements.

Funds for Winston Street form part of the contribution for Capital purposes from the 1971 Municipal Budget, but the demands made on the budget are so large this year, many of the projects it contains are likely to be eliminated when Council sets its mill rate. Conceivably the Winston Street project could be a casualty.

About half of the \$500,000 proposal for parks development also falls in this category. The other half is for works programmed for 1972 and subsequent years.

The Department of Municipal Affairs requires a resolution of Council to authorize the several submissions and to designate the authorized signing officer.

Under the circumstances it is recommended that the Municipal Treasurer be designated the authorized signing officer and that he be instructed to submit the following applications as soon as sufficient engineering data becomes available:

A - Sanitary Sewers	\$ 141,000
B - Storm Sewers	1,000,000
C - Winston Street Project	351,000
D - Local Improvements	<u>2,000,000</u>
	<u>\$ 3,492,000</u>

The Parks Commission is currently developing their submission to be ready for discussion with Council at the meeting scheduled for 16 February.

Continued --

12. Re: Engineering Services Proposals -
Drainage and Road Works.

ad
Submitted herewith is a report from the Municipal Engineer in connection with obtaining engineering consulting services to assist in the preparation of drainage and road work projects proposed to be financed under the Federal-Provincial Special Development Loan Program.

13. Re: Estimates.

ad
Submitted herewith for your approval is the Municipal Engineer's report covering Special Estimates of Work in the total amount of \$318,600.00.

It is recommended that the estimates be approved as submitted.

14. Re: Street Lights.

ad
Submitted herewith for your approval is the Municipal Engineer's report covering suggested street light installations.

It is recommended that the installations be approved.

15. Re: Building Department.

Puc
Submitted herewith for your information is the report of the Chief Building Inspector covering the operations of his Department for the period January 4 to January 29, 1971.

16. Re: Social Service.

Puc
Submitted herewith for your information is a report prepared by the Social Service Administrator indicating Social Allowance Disbursements and Caseloads for select months in 1970 as compared to those same months in 1969.

Respectfully submitted,

[Signature]
E. A. Fountain,
ACTING MUNICIPAL MANAGER.

EAF:ep

Attachs.

17. Re: Western Canadian Cities Personnel and
Labour Relations Workshop.

The above mentioned Workshop is being held in Fort Garry, Manitoba on February 24, 25 and 26, 1971.

The purpose of the Workshop is to exchange information in personnel and labour relations.

The conference is attended by City Managers, City Commissioners, Personnel Officers, and School Board Secretary-Treasurers from the western Provinces.

The Municipal Manager recommends that Mr. D. F. Hicks, Personnel Director, be authorized to attend. The estimated cost is \$272.00.

18. Re: Rezoning Application No. 70/69
Lot "B", Block 2, D.L. 69, Gp. 1, Plan 3679
3785 Myrtle Street.

Submitted herewith is a further report from the Planning Director dated February 8, 1971, in connection with the above mentioned rezoning application.

Respectfully submitted,


E. A. Fountain,
ACTING MUNICIPAL MANAGER.

EAF:ep

Attach.