

THE CORPORATION OF THE DISTRICT OF BURNABY

April 24, 1970

MANAGER'S REPORT NO. 28, 1970.

His Worship, the Mayor,  
and Members of the Council

Gentlemen:

Your Manager reports as follows:

1. Re: Hours of Work - Municipal Staff.

A request has come forward through the Labour Management Committee for the following hours of work during the months of June, July and August:

Inside Staff	8:00 A.M. - 4: <sup>30</sup> P.M.
Outside Staff	7:00 A.M. - 3:30 P.M.

Hours of work for garbage pick-up crews would remain unchanged in view of the hours of business observed by commercial and industrial establishments where garbage collections are made.

Your Municipal Manager is in favour of special hours for the summer months but considers that the hours proposed by the Labour Management Committee are not satisfactory from the point of view of service to the public.

It is recommended that for the months of June, July and August, the hours for the Municipal staff be 8:30 A.M. to 4:30 P.M. for Inside staff and 7:30 A.M. to 4:00 P.M. for Outside staff.

Garbage crews would continue to work regular hours.

2. Re: Banks Acting as Collection Agents for the Municipality.

Currently, municipal accounts may be paid at any branch of every chartered bank in Burnaby, and also at four banks located in other municipalities but adjacent to the Burnaby boundary.

Requests for approval as collection agents have been received from new branches of the Bank of Montreal and the Canadian Imperial Bank of Commerce in the Lougheed Mall. The municipality pays \$ .15 for each account collected.

It is recommended that the aforementioned branches of the Bank of Montreal and the Canadian Imperial Bank of Commerce be approved as collection agents for the municipality.

3. Re: Acquisition of Easement - D.L. 207.

An easement is required for storm sewer purposes over the East 10' of the N½ of Lot 4, Block 6, D.L. 207, Plan 4032, except part on Plan 28286, from Bertha Marie Madeleine Keogh of 950 Cliff Avenue, Burnaby, B. C.

The easement is located north of Curtis Street between Cliff Avenue and Blaine Place.

The easement is granted for \$1.00 plus restoration of the easement area.

It is recommended that authority be granted to acquire the above easement and that the Mayor and Clerk be authorized to execute the easement documents on behalf of the Corporation.

Continued - -

*adopted  
27/4/70.*

*adopted  
27/4/70.*

*adopted  
27/4/70.*

4. Re: Ingleton Avenue at Canada Way.

In August, 1969, Council adopted a recommendation to abandon a portion of Ingleton Avenue between Canada Way and Norfolk Street.

The Registrar of the Land Registry Office, New Westminster, has raised objections to three technicalities in "Burnaby Road Closing Bylaw No. 10, 1969" No. 5587.

Burnaby Road Closing Bylaw, 1970, No. 5690, has been prepared to overcome the objections of the Registrar.

Bylaw No. 5690, which will amend Bylaw No. 5587, will be presented for the consideration of Council.

5. Re: Lane Allowance West of Buller Avenue and North of Ewart Street, Subdivision Reference #157/69.

A subdivision of Lot "B", E.P. 16876, S.D. 1 & 9, Block 19, D.L. 159, Gp. 1, Plan 11493 (see attached sketch) is presently under consideration. In order to provide an ample building site for the proposed Lot 2, the Planning Director recommends that the portion of the undeveloped lane allowance, as shown on the sketch, be abandoned and incorporated in the subdivision.

It is recommended that the recommendation of the Planning Director be approved.

6. Re: Community Plan #7, Halifax - Phillips Apartment Study 1969 - Area "E".

Submitted herewith is a report of the Planning Director regarding the above-noted subject.

7. Re: Rezoning Application #77/69  
Lots 2 and 3, except part on Plan with Bylaw #30078  
D.L. 94, Plan 440:-that portion 105 feet in depth north from  
a lane parallel to and situate 125 feet north of Kingsway.

The following report from the Planning Director in connection with the above rezoning application is submitted for the consideration of Council:

"This is to advise you of a change in the status of this application.

- (a) Following a Public Hearing on December 3, 1969, Council met and directed that as a prerequisite to this rezoning, a twenty-foot wide lane allowance immediately north of the afore mentioned 200 feet C4 Zone, be dedicated and the necessary monies be deposited in trust to cover the cost of constructing the lane.
- (b) Subsequently the Planning Department requested from the Engineering Department an estimate of costs involved in meeting the above prerequisite and were informed that storm sewers were required to properly drain the lane and the site. In addition, an easement would be required across Lot 10 to connect the property to the sewer line on Dufferin Avenue to the East.
- (c) As drainage facilities are necessary, we would recommend to Council the establishment of two additional prerequisites:
  - (i) That monies be deposited to cover the cost of providing storm sewers to the site.
  - (ii) That an easement be provided to allow connection with the sewer line on Dufferin Avenue.

*Rec'd.  
27/4/70.*

*under principles  
of abandoning  
lane.*

*Refer to  
As. Pl. Comm.*

*Advise  
check our  
procedures.*

*Concur  
advised  
27/4/70*

3. Re: Annual Budget 1970.

The following statement reflects the changes ordered by Council as a result of Council consideration of the Annual Budget, 1970. The statement includes a change to meet the Budget requirement for Burnaby for the Greater Vancouver Regional District and also an amount under Street Lighting because of the new schedule of charges received from the B.C. Hydro and Power Authority.

An objective of 14.9 mills for General and Debt purposes was determined by Council after consideration of the Budget and the required adjustments are reflected in the Statement.

Revenue

Budget total		\$ 21,420,858
Reduction in tax levy to reduce the levy from 15.00 mills to 14.9 mills		<u>67,793</u>
		\$ <u>21,353,065</u>

Expenditures

Budget total		\$ 21,420,858
--------------	--	---------------

Additions:

To increase the provisional budget of the Greater Vancouver Regional District to bring it in line with the annual budget as finally approved by the Board	\$ 3,384 ✓	
To make provision in the Health Department budget for noise abatement work	3,000 ✓	
To make provision in the Traffic Control & Street Lighting budget for the announced increase in hydro rates for lighting	10,000 ✓	
To add to the Parks & Recreation budget an allowance for grants to be given to the two winter clubs partly offset by ice rental	14,192 ✓	
Unallocated addition to the Parks & Recreation Capital Improvement Program	50,000 ✓	
Increase in the Contingency sum to bring the allowance for wage adjustments up to the Corporation's offer to the Union and to meet other contingencies	<u>124,631 ✓</u>	<u>210,207</u>
		21,631,065

*Rec'd.*

Deductions:

Reduction in Parks & Recreation budget	\$ 250,000 ✓	
Reduction in Refuse Service budget brought about by changes in methods of haulage of refuse	<u>28,000 ✓</u>	<u>278,000</u>
		\$ <u>21,353,065</u>

9. Re: Capital Improvement Program, 1970 - 1975.

The following is a statement of changes made to the Capital Improvement Program as a result of Council consideration of the Program submitted.

*By Lab. Dev. Comm. in consultation with Council.*

Application of funds - Total per C.I.P.	\$ 10,248,550
<b>Land Assembly &amp; Development - Schedule M</b>	
Acquisition of lands - addition to permit acquisition of lands adjacent to James Cowan Centre	120,000
<b>Parks &amp; Recreation - Schedule P &amp; Q</b>	
Unallocated addition	<u>50,000</u>
	<u>\$ 10,418,550</u>
Source of Funds - Total per C.I.P.	\$ 10,248,550
Appropriations from Tax Sale Monies Reserve - Increase to take care of land acquisition above	120,000
General Municipal Funds Budget appropriation increase	<u>50,000</u>
	<u>\$ 10,418,550</u>

*Rec'd*

10. Re: Annual Budget - 1970.

From information now available from other taxing authorities and decisions made by Council, the statement which follows shows the tax rates applicable for the year 1970:

	<u>1969</u>	<u>1970</u>	<u>Difference</u>
General & Loan Rate Levy	\$ 9,481,345	\$ 10,067,219	\$ 585,874
Mill rate	15.75	14.90	- .85
Regional Hospital District	\$ 179,469	\$ 271,163	+ 91,694
Mill rate	.585	.789	+ .204
Municipal Finance Authority	Nil	.02	+ .02
School District No. 41	\$ 9,661,719	\$ 11,393,325	+ 1,732,106
Mill rate	30.14	31.81	+ 1.67

*Rec'd*

S U M M A R Y

	<u>1969</u>	<u>1970</u>	<u>Difference</u>
General & Loan Rate	15.75	14.90	- .85
All others	30.725	32.619	+ 1.894

11. Re: Pacific Northwest Section American Waterworks Association Meeting.

This meeting is of the work-shop variety and has proved very useful in the past. It is to be held in Spokane, Washington, on the 6 - 7 - 8 May, 1970.

It is recommended that Mr. E. E. Olson, Municipal Engineer, and Mr. A. I. Francis, Water and Sewer Superintendent, be authorized to attend.

The estimated cost is \$165.00 for each or a total of \$330.00.

*Adopted 27/4/70*

12. Re: Subdivision Reference #113/69  
Lots 5, 6, 7, 24 and Sk. 11904,  
S.D. 7, Blocks 1 and 2, D.L. 207.

*Rec'd*  
Submitted herewith is a report from the Director of Planning.

This report was prepared with reference to the letter from G.A. and Pauline Moore, dated 9th April, 1970.

- Refer to  
Reg. 24 Comm.  
Carriage*  
13. Re: Drive-in Restaurants.

Submitted herewith for the consideration of Council is a report by the Director of Planning on the subject of Drive-in Restaurants.

14. Re: Tender for "Paving Contract 1970".

In accordance with direction from Council a tender call for Burnaby's Paving Contract 1970 was advertized.

Four tenders were received and opened by the Purchasing Agent in the presence of Mr. W.D. Kennedy, Mr. C.R. Walters, Mr. R.J. Constable, and representatives of the firms tendering.

The scope of the work includes the grade-shaping and compaction; supply and placement of gravel where required; supply and placement of asphaltic concrete pavement to specification width on sundry lanes, streets and miscellaneous paving projects as directed by the Municipal Engineer; and includes rates for equipment rentals.

The tender call was a package call and not divisible because of the scope of the work.

Equipment Rentals

1. Graders, standard size	1200 Hrs.
2. Maintainers (small)	300 Hrs.
3. Compactors	750 Hrs.

Gravel

1" Minus Crushed - Supply & Delivery	10,000 Tons
--------------------------------------	-------------

Asphaltic Concrete

Supply, Delivery & Placing

Type IV	3,000 Tons
Type V	30,000 Tons

Asphaltic Concrete

Supply and load at plant site

Type V	2,500 Tons
--------	------------

Submitted herewith is a tabulation of the tenders received based on estimated quantities and hours at unit prices quoted.

*More Check - Blair  
adopt to  
recomm. section*  
The Municipal Engineer recommends, and your Municipal Manager concurs, that the tender be awarded to the lowest bidder, Jack Cewe Limited at an estimated cost of \$778,565, with actual payment based on unit prices as more particularly quoted in the tender bid.

15. Re: Annual Budget - 1970.

In addition to the financial changes made by Council during consideration of the Annual Budget, 1970, Council made the following decisions for future action:

- (a) The Municipal Manager to examine and report to Council on the relationship between local planning and that of the Regional District Planning division.
- (b) The Municipal Manager to examine together with the Municipal Solicitor the possibilities of effecting economies in use of Courts and Court personnel, and report to Council.
- (c) On the matter of payment of witness fees, the Council was of the opinion that all municipalities should pay witness fees, or none. At the present time some do and others do not.  
It was the instruction of Council that unless all areas pay fees to witnesses, Burnaby withdraw from such payments effective 1st July, 1970, with the understanding there would be a report to Council on the subject.
- (d) That the Council Liaison member for Finance be asked to review Council Indemnities, including that of the Mayor and report to Council "In Camera".
- (e) That the Select Committee, consisting of the Mayor and Alderman Mercier, review with the Municipal Manager the vacant position of Assistant Municipal Manager, which the Municipal Manager proposes be left vacant for now.
- (f) In consideration of the Library Board's two Budgets, the attention of the Board was drawn to the fact that the Corporation now owns two more of the Universal Life Foundation buildings. The Board expressed some interest in the possible use of one or more of these buildings on an interim basis pending its planned Building Program.
- (g) That a meeting be arranged with staff and Council for the purpose of discussion of the Major Road Program in the Capital Improvement Programme.
- (h) That site acquisition for future Library Buildings be proceeded with.
- (i) In connection with the additional provision of \$3,000 for personnel costs for anti-pollution enforcement it was also directed that the Municipal Manager examine the need for equipment, and advise Council.
- (j) That a report be prepared for Council with respect to present practises in garbage collection with the possibility in mind of effecting changes to produce economy.

*Rec'd  
Appropriate  
action to be  
taken on  
each item*

16. Re: Service Commercial Districts (C4).

Submitted herewith is a report of the Planning Director regarding the above-noted subject.

Respectfully submitted,

*H. W. Balfour*  
H. W. Balfour,  
MUNICIPAL MANAGER.

HB:ep

Attach.

*At  
P.M.  
Jellin  
1/2/70*

17. Re: Complaint of Harold B. Bromley,  
4735 Gatenby Avenue.  
Ornamental Street Lighting Program.

Mr. Bromley lives on Gatenby Avenue. Electrical service is from poles in the Royal Oak - Gatenby lane.

Consistent with Council policy of initiating Ornamental Street Lighting in sub-divisions where B.C. Hydro poles are in lanes or where underground power is installed, the inclusion of Gatenby and Ivar Place in this Ornamental Street Lighting project is wholly logical and practical. As the two streets are served by one electrical circuit, the two streets must be considered as one for practical purposes and efficiency of power distribution.

The Bromley petition carries 7 properties as shown marked "X" on sketch. It represents only 20% whereas 51% would be required to defeat. The Clerk's rejection of the petition was therefore in order.

Local Improvement projects must be dealt with on their own merit and cannot be subject to other conditions. It is certainly desirable that certain road improvements precede others but when programs are interrupted by borrowing problems this is not always possible. Street lighting is of such importance that it can hardly be deferred indefinitely.

Mr. Morris of the Clerk's Department recalls having advised Mr. Bromley that a majority of the whole area would be required to defeat the work.

13. Re: Application for Building Permit on  
Lot 20, Blk. 32, D.L. 218, Plan 4953.

Lot 20 is located on Highfield Drive.

The Building Department has received an application for a Building Permit to erect a "holiday-type chalet" residence on the lot. Zoning is R2 Residential.

Mr. Gertsman, Deputy Chief Building Inspector, has rejected the permit on the grounds that the architectural design of the building is not compatible with the neighbourhood and would depreciate the value of other homes in the area.

The estimated value of the proposed building is \$9,000, of which \$4,000 is for the basic structure and the remainder for foundations, basement, and services.

In accordance with Section 13(1) of the Building Bylaw the application is now forwarded to Council for a decision as to whether or not a building permit shall be issued.

For the information of Council the assessed value of improvements on other lots on both sides of Lot 20 are \$11,000, \$13,000, \$17,000, (Lot 20), \$11,000, \$3,000, \$11,000, \$15,000, \$17,000. There is no problem respecting other requirements of the Bylaw and the floor-area is 620 square feet.

*Mr. D...  
to be  
advised*

*Letter for  
Z... has the  
allow to resident  
a chance to  
offer an opinion*

Page 2  
Manager's Report No. 23, 1970.  
(Supplementary)  
April 27, 1970.

19. Re: Letter of Mr. S. Stiglich  
re Paving of Lanes.

Mr. Stiglich asked this question:

"Why have the lanes running from Royal Oak to Westminster, bounded by Norfolk and Canada Way-Schou Street

and

Lanes running between Royal Oak to the rear of the houses facing Douglas Road, bounded by Dominion and Manor Street, as outlined in (his) attached sketch, been paved free of charge to the property owners last summer (1969)

and

This year when the remaining lanes are going to be paved, the cost will be charged as a local improvement over a five (5) year period?

Regarding the 1st item above it was constructed because of sewer work done on the lane allowance. Council confirmed the construction, and at that time the policy was to pave all newly constructed lanes as a part of construction.

Item 2 above resulted from a decision of Council to accept a report of the Engineer that paving of the lane was the only way to correct a drainage problem which had resulted in a claim.

It can only be repeated that over the years there has been a variety of policies respecting the paving of lanes and it is no criticism that anyone is mystified. Paved Lanes have been paid for in cash; have resulted from Subdivision servicing policies; have been paved because of excessive maintenance; have been paved because they are commercial and/or multi-use; because of special circumstances such as Canada Way.

At the end of 1969 we had approximately 120 miles of lanes. 80 miles of gravel and 40 miles paved. Of the 40 miles paved, approximately 30 were paid for by cash subscription, subdivision servicing, or by Local Improvement procedure. This latter existed only in the late part of 1969.

Respectfully submitted,



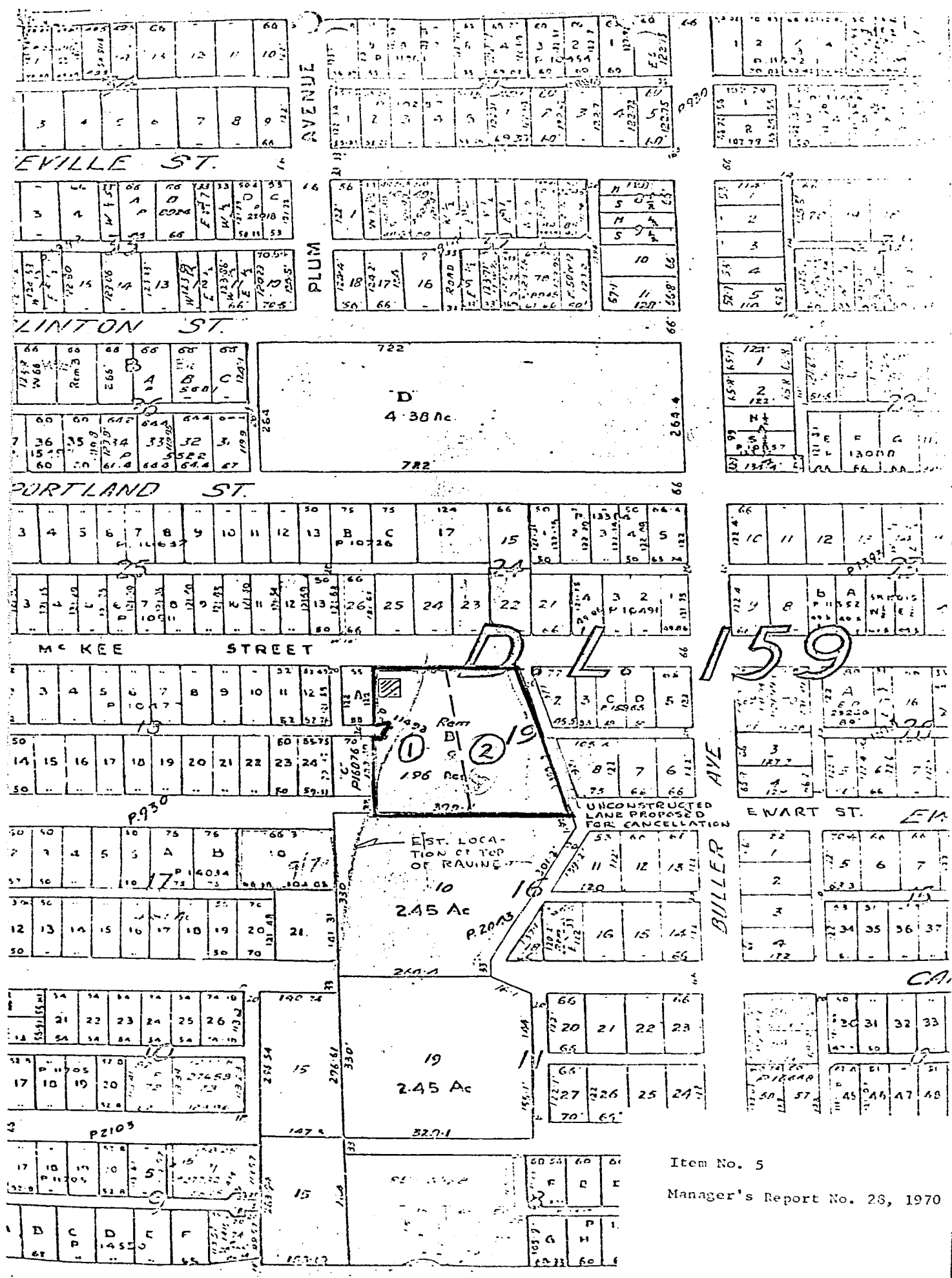
H. W. Balfour,  
MUNICIPAL MANAGER.

HB:ep

Attach.

*Edwards  
Mr. Stiglich*





Item No. 5  
 Manager's Report No. 28, 1970