

THE CORPORATION OF THE DISTRICT OF BURNABY

February 27, 1970

MANAGER'S REPORT NO. 14, 1970

His Worship, the Mayor,
and Members of the Council

Gentlemen:

Your Manager reports as follows:

1. Re: American Society for Training and Development.

The American Society for Training and Development is holding its 1970 Conference in Anaheim, California - May 10 to 15.

Each year attendance at the ASTD Conference has been included in the budget but each year, due to content, location, or timing, it has been passed up.

In 1970 the factors appear more favourable:

- (a) The location is as close as it is likely to come;
- (b) The format of concurrent sessions permits attendance at the most relevant parts of the programme;
- (c) An exposition of training equipment and services is included in the Conference. This has previously been a separate function which has not warranted the cost.

It is recommended that Mr. D. Grant be authorized to attend this Conference at an estimated cost of \$450.00.

He would attend special interest meetings for Government, devoting his time to three general areas:

- (a) Management by Objectives and Organizational Development.
- (b) Training Techniques and Methods including developments in Job Instruction Training.
- (c) Special sessions on Media (video tape and audio-visuals).

Your Municipal Manager is interested in Mr. Grant meeting other trainers and to give him the opportunity to get some kind of external measure against which to gauge Burnaby's own activities in this field.

2. Re: Lot 1, Block 80, D.L. 127, Group 1, Plan 4953.

This lot is owned by the Corporation and is located at the south-east corner of Capitol Drive and Howard Avenue.

There have been numerous enquiries from people attempting to assemble Lots 2, 3 and 4 in the same block for an Apartment site.

Lot 1 is irregular-shaped, with dimensions of 8.68' x 132' x 82.65' x 181.32'. It contains roughly 5200 square feet.

The Planning Department has considered the sale of this property and have approved sale providing:

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*Report on Rotation
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2. Re: Lot 1, Block 80, D.L. 127, Plan 4953 --- Continued ---

- (a) It is consolidated with Lots 2, 3 & 4, Block 80, D.L. 127.
- (b) Submission of an undertaking to remove all existing structures within six months of rezoning.
- (c) Submission of a suitable plan of development.

Present zoning is R5.

It is recommended that this property be placed in a sale position subject to the above conditions.

The Land Agent values the property at \$19,600. It is assessed at \$5,895.

3. Re: Acquisition of Easement - Remainder of Lot 14, D.L. 73, Plan 31812 - S.D. Reference #74/69.

An easement is required, in order to finalize a subdivision, over a portion of the Remainder of Lot 14, D.L. 73, Plan 31812, from Dominion Construction Company Limited, 2100 Bentall Centre, Vancouver, B.C. The easement is required for sewerage and drainage works and is located on Gardner Court and Wayburne Drive, south of Canada Way. (See attached sketch).

There is no consideration payable by the Corporation.

It is recommended that authority be granted to acquire the above described easement and that the Mayor and Clerk be authorized to execute the easement documents on behalf of the Corporation.

at 2/27/70

4. Re: Parcel "B", Reference Plan 15504, Block 38, D.L. 159. Rezoning Reference No. 76/69.

Council has given two readings to a By-law to rezone the above-described property on the south side of Marine Drive, west of Gilley Avenue, to permit a car wash. The prerequisites established were:

- (a) Submission of a suitable plan of development;
- (b) Submission of suitable evidence that waste water from the site can be adequately handled. Storm sewer facilities are not available to the site.

The problem of drainage has been solved.

There has been no agreement on the matter of a suitable plan of development. Two plans have been examined and rejected. In the opinion of the Engineer's Department the introduction of this use on Marine Drive would have a detrimental effect on the function of the street. In essence, the site area is too small to provide for adequate on-site storage of vehicles awaiting service. This would result in "spillage" onto Marine Drive and seriously congest that facility to through traffic.

It is recommended that this application not be advanced further.

5. Re: Street Naming Bylaw

A Bylaw covering a list of street names is being submitted for initial readings.

The list consists of:

- (a) new streets created by subdivision over the past year or so;
- (b) names which have been assigned by the Assessment Department to streets which have been unnamed and which fact was discovered when the Department was working on its Co-ordinate System.

There will be a few other street names shortly which are extensions to existing streets.

6. Re: Letter of Mr. Vic Price,
6230 Royal Oak Avenue.

Mr. Price's insinuation that the Municipality conspired to gain a successful initiative on Royal Oak Avenue between Kingsway and Dover is denied. Rezoning of properties since for Apartment use confirms the need to reconstruct the street within the limits of the Local Improvement.

It was the condition of the street and the need to add capacity to carry the traffic volumes using the street which were evident. These were the determining factors in establishing the limits of the work.

Any problem relating to reconstruction have been resolved and the usual practice of ensuring that the work is properly carried out will be enforced.

It is not unusual for the depth of pot-holes, or differences in elevations to be exaggerated. The route mentioned by Mr. Price was examined and the greatest deviation between pavement level and the level of the manhole cover was 3/4". One loose manhole cover was discovered.

The adoption of the carpet seal as a means of resurfacing, whether for wearing quality, or appearance has created a problem. To raise every manhole frame to meet the new elevations would be so costly as to negate the value of the open-graded carpet seal. Your Municipal Manager is still hopeful that some less expensive means can be found to correct this situation.

7. Re: Annual Report - Burnaby Detachment
For the Calendar Year 1969.

Submitted herewith is the annual report of the Burnaby Detachment, R.C.M.P. for the calendar year 1969.

8. Re: Oakalla

At Council Meeting 23rd February, 1970 Alderman Herd enquired about a proposed renovation of the Admitting Section of Oakalla. Since Council had directed that it was to be informed of any applications for Building Permits to instal or alter any of the Oakalla facilities a Report was required.

No application for a permit has been made to Burnaby. The latest Gazette contained an item referring to the proposal to rebuild the Reception Area. Tenders were invited, to close 2:00 p.m. Friday, 20th March, 1970.

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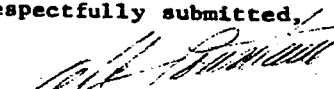
8. Re: Oakalla --CONTINUED--

Mr. Gertsman was sent to examine the Plans and Specifications and Instructions to Bidders. He advises that the work envisaged comprises an area of about 100' x 100'. Bidders are responsible for obtaining a Building Permit from the Municipality but inspection service by the Municipality will not be permitted.

9. Re: Allowances

Submitted herewith for your approval is the Municipal Treasurer's report covering applications received under Section 411 of the Municipal Act in the amount of \$18.64.

Respectfully submitted,


H. W. Balfour
MUNICIPAL MANAGER

10. Re: Municipal Memo.

Municipal Memo is a new publication of T. J. Plunkett Associates Ltd., Montreal. Mr. Plunkett is a well-known Consultant in the Municipal field and for many years was employed by, or attached to, the Canadian Federation of Mayors and Municipalities.

Municipal Memo is designed to provide a regular review of fact and interpretation of current issues of urban policy and administration.

To quote from the subscription material:

"Municipal Governments are daily being confronted with complex policy and administration issues. As a consequence, we believe that municipal policy-makers and administrators will find useful a concise and regularly-produced summary of trends and developments throughout Canada. It is to meet this need that we have developed Municipal Memo.

Municipal Memo is directed primarily to members of Council and senior Municipal Officers. It would be appreciated, therefore, if the enclosed copies of this first issue could be distributed to the persons holding such offices in your Municipality."

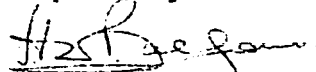
It is planned to produce Municipal Memo every two months. Proposed annual subscription rates are:

Single Subscription - \$9.00 each

6 or more subscriptions
to the same municipality
(mailed individually) - \$7.50 each

Copies of Vol. 1, No. 1, are herewith submitted to Council for consideration of subscription.

Respectfully submitted,



H. W. Balfour
MUNICIPAL MANAGER

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