

15 June 1967.

SPECIAL REPORT.

His Worship, the Reeve,
and Members of the Council.

Gentlemen:

Re: Burnaby Art Gallery and
Centennial Project.

Council received a Brief on 17th April 1967 from the Burnaby Arts Society suggesting that a Civic Properties Commission be established pursuant to Section 629(1) of the Municipal Act for the purpose of creating an administrative authority for an Art Gallery Board.

The Brief in summary indicated that:

- (a) the Municipal Act does not specifically empower the Municipal Council to appoint a Board for the administration and operation of an Art Gallery.
- (b) while Ceperley Mansion has been acquired and adapted for Gallery purposes, the matter of administrative authority and the terms under which the Art Society shall occupy the building have yet to be clarified.
- (c) the specialized operation of an Art Gallery does not come properly within the scope of a Parks Commission.
- (d) Council could by by-law establish a Civic Properties Commission.

The Society then suggested that Council set up such a Commission to be known as The Board of Trustees of the Burnaby Art Gallery. The duties and powers proposed to be delegated to the Commission were two-fold:

- (i) the economic one of a trust body which must establish a financial program, and authorize and support the Gallery's annual budget;

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- (ii) the legislative one in which the Board formulates policies for the management of the Art Gallery in accordance with the public trust imposed upon it.

The Board, it was proposed, shall not be an administrative one - the actual daily administration of the Gallery to be carried out by a salaried executive, who will serve as an agent of the Board, and therefore be answerable to it.

Subsequently, a copy of the precis referred to in the Brief was obtained. This precis suggested a nine-man Board with membership of:

- 1 - Liaison member from the Municipal Council.
- 1 - Liaison member from the Parks and Recreation Commission.
- 2 - Members from the Burnaby Art Gallery Association.
- 5 - members from the community at large.

The Burnaby Art Society suggested that the Society assume the name of the Burnaby Art Gallery Association to serve as the "Gallery Auxiliary" with purpose of:

- (i) to promote and present special projects and exhibits;
- (ii) to raise funds for the development of the Gallery's permanent collection; for the improvement of facilities; and the enrichment of the program;
- (iii) to continue the operation of the Circulating Gallery (picture loan).

Regarding Financing, it would be the duty of the Board to prepare and obtain an annual budget from Council. The Art Gallery Association as part of its work, would seek revenue from the following sources:

Membership Fees
Organization Grants
Fund-Raising activities

Private Gifts
Picture Loans
Commissions and Rentals

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Any money acquired from these sources to be used for the acquisition of new works, and for the importation and financing of special exhibits.

On the principle that a full-time executive and a volunteer system can be worked out, the following hours were suggested:

Tuesday-Friday	-	11 a.m. - 5 p.m.
Saturday	-	10 a.m. - 5 p.m.
Sunday	-	1 p.m. - 5 p.m.

While pointing out that in the future a Curator-director will be necessary, the present need is for an Executive Secretary.

A Programme was proposed designed to make the Gallery a vital and interesting centre of activity for the visual arts. To this end the desire was to plan for a full gallery programme, in the hope that it could be implemented in the relatively near future. The Programme included:

1. The development of a permanent collection - concentrating on prints;
2. A Continuing programme of current and special exhibitions;
3. A Special salon for one-man shows;
4. Continuation of the picture loan system;
5. Art education;
6. Docent training project;
7. A programme of stage design;
8. Lecture Room with film and projection equipment.
9. Art library.

It was further hoped that the pottery shed could be developed for this purpose and the barn renovated for a workshop for sculptors.

For the period, 1st July to 31st December 1967, the Society suggested a budget of:

Expenditures:	Administration	-	\$4,890.
	Gallery Activities	-	230.
	Permanent Collection	-	100.
	Building operation		
	and maintenance	-	<u>3,450.</u>
			\$8,670.
Revenues:	Gallery and Membership	-	<u>2,000.</u>
Excess of Expenditures over Revenue.			\$6,670.

Details of breakdown of Administration and Building Operation and Maintenance were supplied.

The Municipal Solicitor concurs that if Council has, pursuant to Section 621 of the Municipal Act, acquired real or personal property for an Art Gallery, it may appoint a Commission to administer such real and personal property. He also pointed out that if such a Commission is appointed, Section 628(4) of the Act applies, i.e. the by-law appointing the Commission may not be repealed without the assent of the electors.

One very important point remained a problem. The entire Centennial Project was under the control of the Centennial Committee and no positive action had been taken through Council, to decide upon the future administration of the Centennial Project. Most discussion had centered upon the Project being turned over to the Parks and Recreation Commission.

Council has now determined that the entire Project is, indeed, to be turned over to the Parks and Recreation Commission for operation and maintenance. This feature has extra significance because the power of a Council to

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appoint a Commission as proposed by the Society has this limitation:

"629(1)(b) acquired and held under Division (1) of this Part, including property relating to Parks where no Parks Commission exists, to a Commission or Commissions whose members shall serve without remuneration."

Since the Centennial Project has in fact been turned over to the Parks and Recreation Commission, your Municipal Manager holds the opinion that Council may not set up an independent Commission.

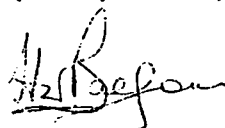
Alterations were made to the Ceperley Mansion to make it suitable to some degree as an Art Gallery. Unfortunately, the structure is basically a house - and a house of substantial historical character. The Provincial Fire Marshall has carefully weighed the problem of public use of the building while still making it possible to preserve many of the characteristics of the building as a house. He has just now agreed to permit the public use without the full requirements of exits, closed stairways, fire escapes, et cetera, subject to limitations he has placed upon occupancy of the building in terms of numbers. It is understood that use of the building will be watched and the requirements may be relaxed or increased according to experience.

Your Municipal Manager considers that the Burnaby Parks and Recreation Commission are now the operators of the Centennial Project and it will be necessary for the Burnaby Art Society to work out with the Commission a modus operandi and a modus vivendi for co-operation between the Commission and the Society for the operation of Ceperley Mansion as an Art Gallery.

It should be appreciated that the operation of Ceperley Mansion, James Cowan Memorial Centre, the formal gardens, and other related buildings, will be a departure from those activities which have occupied the Commission up to this time. It is a venture into another interpretation of the word Recreation and it could well lead the Commission into a division of responsibility within itself to meet this new challenge.

Financial arrangements between the Commission and the Burnaby Art Society would form part of the annual budget of the Commission and would be subject to Council control through approval of the Commission's Annual Budget.

Respectfully submitted,



H. W. Balfour,
MUNICIPAL MANAGER.

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