

## THE CORPORATION OF THE DISTRICT OF BURNABY

10 January 1964.

REPORT NO. 2, 1964.

His Worship, the Reeve,  
and Members of the Council.

Gentlemen:

Your Manager reports as follows:

1. Re: 1964 Membership Subscription for  
Canadian Federation of Mayors and Municipalities.

An invoice has been received from the Canadian Federation of Mayors and Municipalities for 1964 subscription in the amount of \$1,502.00.

This sum is based on 1½¢ per capita based on the 1961 census. This per capita charge of 1½¢ is an increase from 1¢ per capita.

The Provisional Budget for 1964 includes a sum of \$1,002.00 for the Canadian Federation of Mayors and Municipalities subscription based on 1¢ per capita.

It is recommended:

- (a) That \$1,002.00 be paid the Canadian Federation of Mayors and Municipalities on account of the invoice.
- (b) That the final budget for 1964 include the sum of \$1,502.00 for the Canadian Federation of Mayors and Municipalities.
- (c) That upon passage of this item in the 1964 Final Budget, the balance of \$500.00 be paid to the Canadian Federation of Mayors and Municipalities.

2. Re: Appointment of new Purchasing Agent.

Mr. Jeboult retires from his position of Purchasing Agent for The Corporation of the District of Burnaby on 31st January 1964. This will leave only two experienced employees in the Department.

The second position in the Department is that of Purchasing Assistant. The incumbent is Mr. Ken. Williams. The position and title were established to meet Mr. Williams' overall qualifications.

It is recommended that Mr. Ken Williams be promoted to Purchasing Agent effective 1st February 1964 at the first step in the salary range for the position of Purchasing Agent, i.e. \$649.00 per month. Mr. Williams' present salary is \$594.00 per month.

Mr. Williams is 39 years of age, married with one child, and lives at 8608 Buller Avenue, Burnaby. He started with this Corporation in the Treasury Department as a Tax Clerk in 1947. In 1953 he transferred to the Purchasing Department and as his training and experience grew his pay and rating increased till he became known as Purchasing Assistant on a pay level with senior ratings in the Treasury and Assessment Departments.

Mr. Williams was with the R.C.A.F. in the last war and in 3½ years rose from L.A.C. to Flying Officer - Gunnery, with 50 operational flights with No. 88 Squadron. He is well-trained in the Purchasing Department under a hard task-master and he has

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shown good initiative and excellent ability. Your Municipal Manager has no reservations whatsoever in recommending him.

It is not proposed at this time to continue the post of Purchasing Assistant. A Clerk IV position has been posted for the Purchasing Department and a competition for the position is in process.

3. Re: Subdivision Application #301-63 -  
Adair and Sperling.

This is a proposed 63-lot subdivision at Adair and Sperling.

Although it is some distance from the trunk sewer, the Engineer considered that the size of the subdivision justified an examination of the cost of providing sewer to the edge of the subdivision.

Part of the cost of constructing the sewer to the subdivision involves the piece of extension by the Greater Vancouver Sewerage and Drainage District on Sperling from Greenwood to Lougheed at an estimated cost of \$20,000.00. A Municipal sub-trunk from Lougheed to Adair on Sperling is estimated at \$18,000.00.

- The Utility expenditure on Sperling of \$18,000. works out at \$300.00 per lot but in addition the Municipal sub-trunk could be subsequently extended to open up the servicing of Area 16 which would be all tributary to it.

It is recommended that if this subdivision proceeds:

- (a) the Greater Vancouver Sewerage and Drainage District be requested to construct the trunk on Sperling From Greenwood to Lougheed at an estimated cost of \$20,000. and
- (b) that the Utility construct a Municipal trunk on Sperling From Lougheed to Adair at an estimated cost of \$18,000.00.

4. Re: Water Service to Lots 49-51 incl., of Lots 6 to 8,  
Block "D", D. L. 96, Plan 1740.

In June 1954, the Municipality sold Lots 46 - 51 of Lots 6 - 8, Block "D" of D.L. 96 for the sum of \$4,500.00 plus servicing totalling \$1,900.00. The policy regarding servicing at that time placed responsibility for any cost of servicing over the estimate, upon the purchaser.

Work Orders were issued and the road constructed, as was a water main of minimum length. The Agreement for Sale contained the following clause:

"It is further understood and agreed that the estimated costs of services serving the property herein described has been paid by the purchaser. That a Conveyance to said property will not be executed by the Grantor until such service is completed and the difference, if any, between estimated and actual cost of said services is paid by the Purchaser."

The property was conveyed.

It has now come to light that the water service did not extend to Lot 49 and it is the contention of Mr. Morris, who owns the property that the fact that the property was conveyed meant that the services were installed and his responsibility ended. There is a new estimate of \$1,020.00 for a 6" main to serve Lot 49. An 8" would actually be installed but the estimate was given only on a 6" main in accordance

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(Item 4....re Water Service to Lots 49-51 incl., of Lots 6 to 8,  
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with policy.

Legally, the Solicitor has given the opinion that Mr. Morris would be out of time on any claim against the Corporation. Your Municipal Manager is of the opinion that while this is so, there is a moral obligation upon the Corporation.

Mr. Morris accepted a compromise on the cost of extending the water main as required of 50% of the new estimate with the Utility picking up the balance of the cost of construction. The \$510.00 from Mr. Morris would have come very close to the actual cost had the main been extended further at time of sale.

It is recommended that Council approve this compromise.

The Municipal Engineer has been instructed to raise the necessary work-order for the construction.

5. Re: Cement Mortar Lining of Steel Water Pipe in Place.

Water Works By-law #4416 provided the sum of \$110,000. to rehabilitate the portion of the steel feeder water main north of the Freeway by lining it with cement. The size of the main is 24", 20" and 18". This expenditure was to be continued in future By-laws until the remainder of the feeder was rehabilitated.

The sum placed in By-law #4416 was based on costs per foot obtained from firms doing this type of work. Since that time competition has increased and it was known that the per foot costs had decreased.

When the tender call was made to the three firms known to be interested, recognition was taken of the lower expected costs and the tender call was made for four alternatives. In each alternative the length of 24" and 20" pipe remained constant while the length of 18" pipe to be treated was increased in each Alternative from #1 to #4, so that an alternative could be selected which would obtain the greatest length of rehabilitation for the sum available.

Two firms submitted tenders as per tabulation submitted herewith. The third firm, invited to bid, United Concrete Pipe Corp. of Auburn, Wash. did not respond to the tender invitation.

Tenders were opened by the Purchasing Agent in the presence of Mr. Goode, Mr. K. Williams, and representatives of the firms tendering.

There should be no problem in having this work accepted as a Winter Works Project. The Engineer advises that after considering expected costs of the work which must be carried out by the Corporation's forces and possible returns from Winter Works, he believes that Alternative #4 can be completed with the \$110,000. available in the By-law.

He recommends that the tender be awarded to Raymond Concrete Pipe Co. Ltd., Los Angeles, Cal., who submitted the low bid on Alternative #4. He states this firm is believed to be competent to carry out this work.

A complication arises in that the actual lengths of rehabilitation had to be designated in By-law No. 4416 and it would, therefore, be necessary to amend this By-law to provide for the additional length of rehabilitation. This amendment would have to be approved by Victoria and the Water Board. Instead of going through this procedure at this time it is recommended that the difference in cost between the length as stated in the By-law and that of Alternative #4 be paid for by the Utility. Adjustment of work can then await completion of the By-law works  
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and any sums remaining can be allocated to new work with consent of Victoria and the Water Board.

It is recommended that the tender of Raymond Concrete Pile Co. Ltd. on Alternative #4 at the rates of \$2.92 per foot for 24" pipe; \$2.75 per foot for 20" pipe; and \$2.65 per foot for 18" pipe be accepted.

Re: Installation of 55 Ornamental Street Lights - Hastings Street and Inlet Drive between Holdom Avenue and Pandora Street.

Upon completion, this project will involve the installation of 55 standards with 400 watt lights, 30 feet above the roadway.

In order to conform with the work being done by the Department of Highways and to avoid future damage to its works, advance underground work has been done, at considerable saving in cost. The advance work cost \$10,869.47 and was done by Norburn Electric.

Nine firms were then invited to bid on the contract for the completion of the project.

Four bids were received and opened by the Purchasing Agent in the presence of Mr. E. Laks, and Mr. K. Williams.

Tenders received were:

#1	- Trans-Power Construction Ltd.	-	-	\$10,475.00
#2	- J. H. McRae Co. Ltd.	-	-	9,502.00
#3	- Hume and Rumble Ltd.	-	-	12,940.00
#4	- Norburn Electric Ltd.	-	-	9,333.00.

It is recommended that the tender of Norburn Electric Ltd. in the sum of \$9,333.00 and the schedule of unit prices as outlined in the tender be accepted.

7 Re: Storm Sewer Easement.

An easement is required over a 0.002 acre portion of Lot 54, Block 13 of Lot 68, Group 1, Plan 11902 to contain a storm sewer which was constructed some years ago.

The owners, Barry Ellis and Ruth Evelyn Brawn, 3737 Kincaid Street, have granted the easement for \$1.00.

It is recommended that the easement be acquired and that the Reeve and Clerk be authorized to sign the necessary documents.

8 Re: Welfare Institutions Licence.

Mrs. Mary E. Bergsma, 6254 Gordon Avenue, has applied for a Welfare Institutions Licence to provide personal care, room and board to aged persons at that address.

A Licence could be issued for the care of two aged persons subject to the following conditions:

- (a) The front door to open outwards.
- (b) The accumulation of old furniture and accessories and the egg-candling apparatus in the basement to be removed as it is a fire hazard.

A positive recommendation is not made due to the fact that the home is situated in a low density single family district (Type III) and within that portion of D.L.86 for which a development plan is being prepared. Some large homes have been and are

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9. Re: "Burnaby Highway Expropriation By-law No. 5, 1963".

The above By-law provides for the expropriation of the West 30 feet of Lot 2, Block 68, D. L. 33, Group 1, Plan 8118 for lane purposes in the Burke-Chaffey Park-School Site. The property is owned by Mrs. Mildred L. Ashworth, 5757 Willingdon Avenue.

To date it has not been possible to negotiate a satisfactory settlement and it is necessary to go to the next stage of the expropriation procedure which requires that a notice be served on the owner. Prior to this being done, the following Resolution should be passed by Council:

RESOLVED: "That Plans and Specifications of the work or undertaking pursuant to By-law No. 4510, be filed with the Municipal Clerk as required under Section 483 of the Municipal Act."

It is recommended that the Resolution be passed.

10. Re: Investments.

On January 7, 1964, the Municipal Treasurer purchased the following securities:

\$93,000. B. C. Electric Company 5½% Parity bonds, due 1 September 1965.  
\$50,000. Pacific Great Eastern Railway Parities due 15 September 1966.  
\$ 7,000. B. C. School District - various, all at par.  
\$150,000.

and at the same time agreed to sell the securities at par plus interest at 4 3/8% as follows:

2 March 1964	- \$50,000.
9 March 1964	- 25,000.
16 March 1964	- 75,000.

On January 8, 1964, the Municipal Treasurer purchased \$150,000., 4 1/8% interest bearing 68 day term notes issued by the Quebec Hydro Electric Commission guaranteed by the Province of Quebec at par.

It is recommended that the action of the Treasurer be approved.

11. Re: Rezoning Applications.

Submitted herewith is a report of the Acting Planning Director wherein he lists applications received for rezoning, reports being available for the Council meeting to be held 20th January 1964. This list is submitted for the information of Council to enable them to inspect the various sites if desired. Detailed reports will go out with the report of your Municipal Manager on Friday, January 17th.

12. Submitted herewith for your information is the report of the Chief Building Inspector covering the period, December 2nd to 31st, 1963.
13. Submitted herewith for your information is the report of the Fire Chief covering the operations of his Department for the month of December, 1963.
14. Submitted herewith for your information is the report of the Chief Licence Inspector covering the operations of his Department for the month of December, 1963.
15. Submitted herewith for your information is the report of the Medical Health Officer covering the activities of his Department for the month of November, 1963.

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16. Submitted herewith for your information is the report of the Municipal Engineer covering construction progress for the month of December, 1963.

Re: Street Lights.

17. Submitted herewith for your approval is the Municipal Engineer's report covering recommendations for street light installations.

It is recommended that approval be granted for the installations as requested.

18. Re: Estimates.

Submitted herewith for your approval is the Municipal Engineer's report covering Special Estimates of Work in the amount of \$7,220.00.

It is recommended the estimates as submitted, be approved.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read 'H. W. Balfour'.

H. W. Balfour,  
MUNICIPAL MANAGER.

HB:eb