BYLAW NO. 12967

REPEALED REPLACED WITH BYLAW 13087

A BYLAW respecting recreation facility rentals and admissions

The Council of the City of Burnaby ENACTS as follows:

1. This Bylaw may be cited as **BURNABY RECREATION FEES AND** ADMISSIONS BYLAW 2011.

2. Burnaby Parks, Recreation and Culture Commission may charge for use of, or admission to, sports and recreation facilities the fees specified in Schedule "A".

3. Burnaby Recreation Fees and Admissions Bylaw 2010, Bylaw No. 12788, and Burnaby Recreation Fees and Admissions Bylaw 2010, Amendment Bylaw 2010, Bylaw 12892, are repealed effective the first day of September, 2011.

4. This Bylaw comes into force on the first day of September, 2011.

Read a first time this 13th day of June 2011 Read a second time this 13th day of June 2011 Read a third time this 13th day of June 2011 Reconsidered and adopted this 20th day of June 2011

MAYOR

CLERK

CERTIFIED TRUE COPY THIS 21st DAY OF JUNE 2011

AUTHORIZED SIGNATORY CLERK

SCHEDULE "A"

FACILITY RENTAL, ADMISSION AND EQUIPMENT FEES

2011 SEPTEMBER 01 - 2012 AUGUST 31

Note: All allotments in the 2012 Fees and Charges Bylaw include a base level of staff support for the event.

If additional staff are required for set up/take down, maintenance of the event, or clean up, then these direct

costs will be billed to the allotment group.

I. PRIVATE RENTALS AND ALLOTMENTS - ACTIVITIES

Exclusive use of designated areas by private group/individuals of Parks and Recreation buildings.

a) Personal Use - Meetings, Activity Rentals

Eileen Dailly, Cameron, Eastburn, Edmonds, Willingdon, Confederation, Bonsor Recreation Complex, Bill Copeland Sports Ctr., Burnaby Lake West Sports Complex, Kensington Arena, Wesburn, Charles Rummel and Alan Emmott Centre	- Up to 60 people - Up to 100 people - Over 100 people	\$ 39.14 /hr. \$ 79.90 /hr. \$144.87 /hr.
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b) Personal Use - Gymnasium Rental

Private rental for sports activities only, including standards and exclusive use of the gymnasium(s) -

2-hour minimum rental.

Bonsor Recreation Complex, Cameron Recreation Centre	- Full gym - ½ gym - ¼ gym	\$148.44 /hr. \$ 89.08 /hr. \$ 44.54 /hr	
	- ¼ gym	\$ 44.54 /hr.	

II. PREFERRED RENTALS AND ALLOTMENTS - ACTIVITIES

Registered non-profit and/or informal recreation, sport, art club, organization or church group (i.e. church services) use of designated areas. Membership and or participation must be non-restrictive. (i.e. open to the public)

a) Meeting Rate

Community group/association, Burnaby based political group meetings to review regular group business not activities. Once a month, 4 hrs max. Ad hoc meetings will be accepted, space permitting, 3-5 days in advance.

Meetings to take place in designated room at the following locations:

Alan Emmott-Room 2, Bill Copeland Arena-Lakeview Room & Conf Room, Bonsor Recreation Complex-Conference Room, Burnaby Lake Arena -	No charge
Meeting Room & Club Room, Burnaby Lake Pavilion - Banquet Hall, BLSC- W - Meeting Room #3, Cameron Recreation Ctr - Juniper Room, Charles	
Rummel-Committee Room, Eastburn Community Ctr-Conference Room,	
Kensington Arena-Community Room, Wesburn-Committee Room,	
Willingdon Community Ctr- Community Room	

b) Preferred Group Activity Rentals

All rentals for regular, intermittent activities and special event activities, i.e. tournaments, meets, displays, exhibitions. All rentals for any political group based in Burnaby.

(i) Parks & Recreation Facilities

Activity Rooms - Youth	
Regular activities exclusively for youth. Groups with exclusive youth membership.	No charge

Activity Rooms - Other		
 Bonsor Multi-Purpose Rooms, South Burnaby Metro Club Room, Art Room, Child minding, Conference Room, Banquet Room Charles Rummel, Wesburn Main Hall, Activity Rooms Youth Centres (as determined by staff) Willingdon, Edmonds, Cameron, Eastburn, Eileen Dailly, Confederation, Kensington, Bill Copeland Sports Centre Multi-purpose/Meeting, Activity Rooms Burnaby Lake Pavilion Burnaby Lake West Sports Complex – Mtg.#3 CG Brown Multi-Use Room Alan Emmott Centre 	- Up to 30 people - Up to 60 people - Up to 100 people - Over 100 people	\$10.92 /hr. \$18.09 /hr. \$34.16 /hr. \$51.95 /hr.
Bonsor Judo Room		\$5.15 /hr.

GymnasiumsRegular group activities• Bonsor Gym I, II, III, Dance/Fitness Studio• Cameron Sports Hall (1/4)• Eastburn Gym		
Exclusive Youth membership		No Charge
Adult/Mixed ages membership	- Up to 60 people - Over 60 people	\$ 22.22 / hr. \$ 44.40 / hr.

(ii) School Gymnasiums

Regular group activities

hool gym \$ 18.25 /hr.
nool gym \$ 22.85 /hr. \$ 27.43 /hr. \$ 36.45 /hr.

III. PRIVATE RENTALS AND ALLOTMENTS - SOCIALS

Exclusive use by private group/individuals of Parks and Recreation buildings.

Personal Use - Socials

Weddings, dances, banquets.

• 8 hours rental, including preparation time, custodial, tables, chairs and exclusive use of the room(s) for social function.

		Addition	al Hours
	Basic	Prime time	Non-Prime
 Bonsor / Eastburn Multi-Purpose Room Edmonds Main Hall 	\$601.88	\$84.28 /hr.	\$73.72 /hr.
 Confederation Main Hall Main Hall + Lounge Main Hall + Lounge + Program Room 	\$890.70 \$904.20 \$998.65	\$117.41 /hr.	\$82.32/hr.
- Activity Room (Small) - Kitchen			19/hr. 19/hr.
Cameron / Edmonds Multi-Purpose Room	\$561.43	\$80.97 /hr.	\$73.53 /hr.
 Burnaby Lake Pavilion Hourly rate with \$500.00 minimum catering (non-primetime only) 	\$964.95	\$126.85 /hr.	\$89.04 /hr. \$35.00 /hr.
 Bonsor Banquet Room Under 200 people Over 200 people 	\$850.22 \$1,049.47	\$148.73 /hr.	\$104.36 /hr.
 Alan Emmott Centre Hourly rate with \$500.00 minimum catering (non-primetime only) 	\$675.30	\$96.90 /hr.	\$84.79 /hr. \$35.00 /hr.

IV. PREFERRED RENTALS AND ALLOTMENTS - SOCIALS

Recreation, sport or art club/organization or registered non-profit society use of Parks and Recreation buildings.

a) Preferred Group Socials

Parties, dances, banquets.

• 8 hour rental, including preparation time, custodial, tables, chairs and exclusive use of the room(s) for social function. (Rates are approx. 70% of private rental rates)

(Rates listed are approx. 70% of private rates)	Basic	Additional Hours	
		Prime time	Non-Prime
Bonsor / Eastburn Multi-Purpose RoomEdmonds Main Hall	\$421.24	\$60.45 /hr.	\$52.89 /hr.
Confederation Main Hall	\$623.22	\$82.18 /hr.	\$57.63 /hr.
 Cameron / Edmonds Multi-Purpose Room Wesburn / Charles Rummel Main Hall Willingdon Main Hall 	\$393.01	\$56.70 /hr.	\$51.49 /hr.
Burnaby Lake Pavilion	\$675.05	\$88.81 /hr.	\$62.33 /hr.
Bonsor Banquet Room	\$787.23	\$109.39 /hr.	\$76.75 /hr.
Alan Emmott Centre	\$472.60	\$67.85 /hr.	\$59.36 /hr.

b) Fund Raising Social

Limit of 1 rental per group/year.

• 8 hour activity/social for the purpose of raising funds to support the community group's activities.

(Rates are approx.55% of private rental rates)

(Rates listed are approx. 55% of private rates)	Basic	Additional Hours
 Bonsor / Eastburn Multi-Purpose Room Edmonds Main Hall 	\$331.07	\$47.51 /hr.
Confederation Main Hall	\$489.77	\$64.57 /hr.
 Willingdon Main Hall Cameron / Edmonds Multi-Purpose Room Wesburn / Charles Rummel Main Hall 	\$308.49	\$44.55 /hr.
Burnaby Lake Pavilion	\$530.99	\$69.77 /hr.
Bonsor Banquet Room	\$606.17	\$85.94 /hr.
Alan Emmott Centre	\$371.44	\$53.31 /hr.

V. SPORTS FIELD ALLOTMENTS

All field sports.

a) Private Allotments

- Non-profit community groups or informal community groups with a membership of less than 60%

Burnaby residents or employees/employers of a Burnaby based company.

- Commercial or private groups

			Per Hour	Tournament (8 hours)
"A" - Grass Field		\$ 25.04	\$ 175.25	
"B" - Grass Field		\$ 19.38	\$ 135.64	
"C" - All-weather fields with lights		\$ 17.04	\$ 119.30	
"D" - Grass or all-weather fields, practice fields and lacrosse boxes		\$ 11.40	\$ 79.78	
"E" - Artificial Turf Youth - Prime Time - Non-Prime Time		\$ 44.30 \$ 36.91	\$ 516.75	
	Adult	- Prime Time - Non-Prime Time	\$ 73.82 \$ 59.06	(per field)

b) Preferred Allotments

Non-profit community groups or informal community groups with a membership of 60% or more Burnaby residents or employees/ employees of a Burnaby based company.

Youth Allotments		
General Use	- Artificial Turf (per hour)	\$8.40
	- Grass Field	No Charge
Tournament - Per/Field/Diamond	- "A" Grass Field (8 hours)	\$44.38/field
	- "B" Grass Field (8 hours)	\$33.61/field
	- Additional hour 50% of "A" rate	\$7.40/field
	- Additional Hour 50% of "B" rate	\$5.60/field
Tournament - Per Artificial Field	Tournament (8 hours)	\$100.50
	Additional hour	\$16.75 /hr.
"No Show"	Bby. Lake Sports Complex West ONLY	\$ 16.75 /hr.
Cancellation Fee		\$26.44 /contract

Adult Allotments		Per Hour	Tournament (8 hours per field)
"A" - Grass Field		\$ 14.80	\$ 103.56
"B" - Grass Field		\$11.20	\$ 78.43
"C" - All-weather fields with lights		\$ 9.60	\$ 67.18
"D" - Grass or all-weather fields, practice fields and lacrosse boxes		\$ 5.63	\$ 39.40
"E" - Artificial Turf	- Per Hour - Prime Time - Per Hour - Non-Prime Time	\$ 36.91 \$ 26.44	\$221.50

c) Youth Sport Development Schools

- Grass	\$ 20.84 /hr.
- Artificial Turf	\$ 45.22 /hr.
- All-Weather	\$13.52 /hr.

d) Beer Gardens

Private Allotments (per day per site)	\$268.48 / day
Preferred (Public) Allotments (per day per site)	\$185.60 / day

e) Private Food Concessions

		5 hrs. or less	More than 5 hrs.
Bby. Lake Sports Complex West	 1 Field Allotment 2 Field Allotment 3 Field Allotment 	\$121.72 \$182.58 \$243.43	\$182.58 \$243.43 \$365.15
Other Sports Fields		15% of 0	Gross Sales
Utility Recovery Fee (Squint Lake, Harwood, Richmond, R	iverway)	\$12.5	4 / month

f) Miscellaneous

Equipment storage rental fee (monthly)	\$32.62 /mo.
(Burnaby Lake West Complex only)	

g) Tennis Courts

Multiple Courts	\$7.12 / hour
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h) Bootcamps

Various Locations	\$22.27/ hour
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VI. PICNIC ALLOTMENT FEE/per site

	Up to 100 people	Over 100 people
Confederation Park	\$100.51	\$201.79
Fraser Foreshore, Barnet, Central Park	\$91.77	\$184.25

VII. COMMERCIAL FILMING FEE - PARKS

Movie Filming (minimum fee per location per day)	- Non-filming day - Filming day	\$206.10+ costs \$740.78+ costs
Commercials/Photography	Simple (one day) Minimum staff time, no vans on site, limited props, etc.	\$107.85
	Complex (per day, per location) Equipment, props, vans on site, supervision	\$256.65
Additional charges (Rescheduling	/cancellations)	\$ 103.00
Parking Lots		
Small – (up to 99 spots)		\$200.00
Large (100 spots and over)		\$400.00

VIII. SWANGARD STADIUM

a) Events

- Base Fee (maximum 7 hour rental)	- Up to 1,999 people - 2,000-3,999 people - 4,000 people and over	\$ 497.80 \$1,439.93 \$2,083.72
- Additional Hours		\$ 71.12 /hr.
- Double header - Add on fee to base fee		\$ 405.54

b) Track Meets

- Base Fee (min. 4 hr. +	- Up to 1,999 people	\$ 497.80
maximum 7 hour rental)	- 2,000 and over	\$ 603.45
- Additional Hours		\$ 71.12 /hr.

c) Track and Field Group Practice

-Group fee per year -Youth (under 19)	\$523.72
-Adult (19 years and over)	\$821.78
Javelin Throwing Rate	\$4.29 /hr.

d) Miscellaneous

Equipment storage rental fee (annual fee)		\$ 427.18
Lights		\$ 64.42 /hr.
Hospitality Room - Preferred social - Private rental		\$ 50.73 /hr. \$ 71.79 /hr.
Tents (per tent)		\$326.23
Television Power Hookup		\$ 881.47 / event

IX. SPECIAL EVENT PARKING

Fee per vehicle	\$5.36
Special Event Parking at Central Park (= Fee per vehicle \$5.36 + add-on fee of \$1.78 to event organizer)	\$7.14

X. SPECIAL EVENTS AND FESTIVALS

a) Facility Rentals

All facility rentals	for any	recreation,	sport	or	art	Rates based on community group
club/organization or reg	gistered non	-profit socie	ty spon	sorec	l by	rates on each facility/room used.
the Burnaby Parks, Red	creation & C	ultural Serv	ices De	partm	nent	Staff costs, if required are
for all intermittent activ	/ities, e.g. f	estivals, sp	ecial ev	ents,	art	additional.
shows, craft markets, re	ecitals, class	es (as appro	oved).			

b) Special Events

Use of gymnasiums/Burnaby facilities for one time special event or tournament use.

Cameron / Bonsor Centres Train shows, athletic events, judo tournaments, demonstrations, etc.	Rates based on the community group rates on each facility/room used and/or court rates based on each court used. Staff costs if required are additional.
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c) Miscellaneous Rentals

 City public meetings City employee retirements (MonFri., non-prime time, when no janitor is required) City elections Public Services meetings 	No charge
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d) Outdoor Special Events

Walkathons, runs, weddings, church services, etc.

Simple: Staff approval only, no site visits or consultation meetings required	\$149.86 / event
Complex: Commission and/or Council approval required. Site visits and/or consultation meetings required.	\$431.93 / event

e) Archery Range Fee

Fee per member	\$11.39
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f) Model Plane Flyer Fee

Fee per member	\$22.77
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XI. RACQUET COURT RENTALS

Racquetball/Squash (45 min. rental)	
School Board use (Burnaby)	\$ 5.18

Tennis (1 hour rental)		
Prime time court rental	\$ 20.36	
Punch card (10 rentals for the price of 9)	\$183.20	
Non-prime time court rental	\$ 18.57	
Student rate (non-prime time)	\$ 15.36	
Seniors rate (non-prime time)	\$ 15.36	
Outside Business Rate	\$ 5.40	
(Limit 4 prime time each week/ 4 non-prime time/week		

Wallyball (45 min. rental)		
Prime time court rental	\$17.36	
School Board use (Burnaby)	\$ 9.70	

XII. WEIGHT ROOMS

a) <u>Weightroom Pass</u>

Allows access to Willingdon, C.G. Brown (including swirl), Confederation and Edmonds.

Senior Memberships (55+) are applicable for Confederation, Edmonds and Bonsor*.

* Bonsor Senior Memberships times are Monday, Wednesday and Friday from 10:30 - 11:30am at this rate.

Access to Willingdon + C.G. Brown + Edmonds + Confederation		Adult	Senior / Student / Youth
Drop-in		\$ 4.82	\$ 3.62
Punch card (10 admissions for the price of 9)		\$ 43.40	\$ 32.60
Passes	- 1 month - 4 months - Annual	\$ 43.40 \$130.20 \$312.48	\$ 32.60 \$ 97.80 \$234.72

XIII. **bACTIVE PASS**

a) **bActive Passes**

(Weight room, Public Swim, Fitness Classes, Squash, Racquetball Courts, Spin Cycling, Skating,

Central Park Outdoor Pool)

		Children		Youth/Student	
		0-3 Yrs.	4-12 Yrs.	(13-18 Yrs./card) Senior (65 yrs.+)	Adult (19 - 64 yrs.)
Day Pass		\$.89	\$ 2.77	\$ 4.15	\$ 5.49
Punch card (10) for the price of 9)	\$ 8.00	\$ 24.90	\$ 37.30	\$ 49.40
Passes	- 1 month - 4 months - Annual	N/A	\$ 24.90 \$ 74.70 \$179.28	\$ 37.30 \$111.90 \$268.56	\$ 49.40 \$148.20 \$355.68
Family Swim (per person)	- Single - Punch card	\$ 2.77 \$24.90			

XIV. <u>AQUATICS</u>

a) Indoor Pools - Admissions

(All aquatic admissions are included in the bActive pass.)

C.G. Brown, Bonsor, Eileen Dailly		
Loonie Swim	\$ 1.00 / person	

b) Outdoor Pools - Admissions

		Chil	dren	Youth/Student	
		0-3 Yrs.	4-12 Yrs.	(13-18 Yrs./card) Senior (65 yrs.+)	Adult (19 - 64 yrs.)
Wading Pool ONLY		No charge	N/A	N/A	N/A
Single Admiss	ion	\$.89	\$ 2.50	\$ 2.77	\$ 3.53
Punch card (10 for the price of 9)		\$8.00	\$22.50	\$25.00	\$31.80
Passes	- 1 month - Season	\$8.00 \$18.00	\$22.50 \$50.98	\$25.00 \$55.85	\$31.80 \$71.84
Family Swim (Per person)	- Single admission - Punch card	\$ 2.50 \$22.50			
Loonie Swim / Seasonal Rate (per person)		\$ 1.00			
Free Swim No charge					

c) Indoor Pool Rentals

(Per Hour Cost)

Non-Programmed Time	- Commercial - Non-Profit Organization	\$133.64 \$67.18
Non-Prime Time (Sat./Sun. before 9 am at Bonsor and Bonsor Shallow end)		\$ 33.59
Programmed Time - Commercial - Non-Profit Organization		\$178.99 \$67.18

d) Outdoor Pool Rentals

(Per Hour Cost)

Central Park Pool	- Commercial - Non-Profit Organization	\$ 89.50 \$ 67.18
Kensington /Robert Burnaby/ MacPherson Pools	- Commercial - Non-Profit Organization	\$ 67.18 \$ 58.03
Burnaby Summer Swim Clubs		\$ 58.03

XV. ARENAS

a) Admissions

Kensington & Burnaby Lake Arena Bill Copeland Sports Centre		Children (0-3	Children (0-3 years)		Adults	
Parents & Tot Sessions		No charg	e		\$2.86	
Kensington & Burnaby Lake Arena Bill Copeland Sports Centre		Children 4 - 12 Yrs.	Youth/S (13-18 Yi Senior (6	rs./card)	Adult (19 - 64 yrs.)	
Single admission		\$ 2.59	\$ 3	.57	\$ 4.55	
Punch card (10 for t	Punch card (10 for the price of 9)		\$ 32	2.10	\$ 41.00	
Family Skate (per person)	- Single admission - Punch card		\$ 2.59 \$23.30			
Loonie Skate			\$ 1.00 /	person		
(includes skate and helmet rental)						

Recreational Hockey	Non-prime time
Single Admission	\$ 5.54
Punch card (10 for the price of 9)	\$ 49.90

b) Ice Rentals

Kensington & Burnaby Lake Arena (Per hour cost)		
<u>Community Groups</u> Non-profit organizations, such as Burnaby Minor Hockey Association, Burnaby/New West Ringette Association, Burnaby Figure Skating Club, Haida Speed Skating Club, Junior "A" Hockey)	- Prime time - Non-Prime time	\$ 86.01 \$ 48.34
Burnaby Schools/Community Youth Groups	- Weekdays (9:00am -3:00pm)	\$ 45.67
Burnaby Women's Hockey	\$175.98	
Private/Commercial Rentals	- Prime Time - Non-Prime time - Non-Prime time (off hours)	\$261.84 \$127.53 \$105.10

Bill Copeland Sports Centre (Per hour cost)		
<u>Community Groups</u> Non-profit organizations, such as Burnaby Minor Hockey Association, Burnaby/New West Ringette Association, Burnaby Figure Skating Club, Haida Speed Skating Club, Burnaby Minor Female Hockey	- Prime time - Non-Prime time	\$ 106.08 \$ 71.62
Burnaby Schools/Community Youth Groups	- Weekdays (9:00am -3:00pm)	\$ 45.67
Burnaby Women's Hockey	\$175.98	
Private/Commercial Rentals	- Prime Time - Non-Prime time - Non-Prime time (off hours)	\$285.10 \$127.53 \$105.10

c) Special Events (Ice in or out)

		Private	Preferred
Burnaby Lake & Kensington Arenas	- Per day (10 hrs.) - Per hour - Set-Up / Take-Down	\$1,356.10* \$ 144.57* \$ 86.42/hr.*	\$ 879.90 \$ 92.92 \$ 59.18 /hr.
Bill Copeland Sports Centre	- Per day (10 hrs.) - Per hour - Set-Up / Take-Down	\$2,205.41* \$ 227.16* \$146.24 /hr.*	\$1,190.94 \$ 122.67 \$78.98 /hr.

d) Summer Floor Rental

Burnaby Lake & Kensington Arenas		Prime time	Non-Prime time
Dry Floor Activities	- School use (rollerblading only)	\$ 26.24	
	- Minor (community groups)	\$ 35.68	\$ 29.59
	- Adult	\$ 83.52	\$ 49.82
Burnaby Lacrosse	- Minor / Intermediate / Junior "B"	\$ 35.08	\$ 28.77
	- Junior "A"	\$ 58.09*	\$58.09
	- Senior	\$ 77.77*	\$ 45.62

Bill Copeland Sports	Centre (Per hour costs)	Prime time	Non-Prime time
Dry Floor Activities	- School use (rollerblading only)	\$ 2	6.24
	- Minor (community groups)	\$ 45.21	\$ 37.50
	- Adult	\$ 83.91	\$ 51.68
Burnaby Lacrosse	- Minor / Intermediate / Junior "B"	\$ 44.74	\$ 40.34
	- Junior "A"	\$ 68.79*	\$ 68.79
	- Senior	\$ 77.81*	\$ 49.10

XVI. ROWING PAVILION - BURNABY LAKE

Boat storage rental fee (1,788 square feet) \$1.80 /sq.ft.

XVII. <u>RECREATION CREDIT PROGRAM</u> (Effective 2011 September 01- 2012 August 31)

Recreation credit for Burnaby residents in financial need as determined by a recognized outside agency.

Credit per person, per year	\$165.00
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XVIII. FOOD SERVICES (Effective 2012 January 01- December 31)

Prices for food products are established according to industry practice; based on cost of food ranging from 28-50% of total price and market acceptance.

XIX. <u>COMPLIMENTARY PASSES</u> (Effective 2012 January 01- December 31)

Issued to Freemen, former Mayors and Councillors, former Commissioners, Council/Commission Spouses or nominees, present and former MP's and MLA's, members of the Burnaby School Board and members of the Burnaby Library Board. Passes provide access to arenas, pools, golf courses, indoor courts, weight rooms and the Burnaby Village Museum.

Annual maximum value of use	\$45,000.00
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XX. <u>FEE WAIVERS</u> (Effective 2012 January 01- December 31)

Fee waivers are occasionally granted for special events such as the Burnaby Charity Golf Classic, the 24 Hour Relay for the Kids, Jack Crosby Novice All Star Tournament, etc.

Annual maximum value of use \$60,000.0	00
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XXI. <u>COURTESY PASSES & PROMOTIONS</u> (Effective 2012 January 01- December 31)

Used for promotional activities, public relations initiatives or to reimburse for disruption in services. (Note: Does not include golf services and Burnaby Village Museum)

maximum value of use \$40,000.00
